

**OSTİM TECHNICAL UNIVERSITY
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES
DEPARTMENT OF BUSINESS ADMINISTRATION
COURSE SYLLABUS FORM**

LAW 101 Introduction to Law							
Course Name	Course Code	Period	Hours	Application	Laboratory	Credit	ECTS
Introduction to Law	LAW 101	1	3	0	0	3	3

Language of Instruction	English
Course Status	Compulsory
Course Level	Bachelor
Learning and Teaching Techniques of the Course	Lecture, Question-Answer, Problem Solving

Course Objective
This course will give motivated students a good taste of the many varieties and forms of law, as well as a basic understanding of the functions, origins and foundations of legal systems, national and international.

Learning Outcomes
<p>Students who complete this course successfully are expected to:</p> <ul style="list-style-type: none"> • Learn the essentials of aims and sources of law, • Learn the basic concepts of private law and public law, • Analyze the basic legal problems by using methods of legal reasoning and • Apply abstract rules to legal cases.

Course Outline
<p>This course covers the following topics:</p> <ul style="list-style-type: none"> • Social order • Differences between legal rules and other social rules • Application of legal rules • Sources of law • Legal systems • Public law • Private law • Mixed law
Weekly Topics and Related Preparation Studies

Weeks	Topics	Preparation Studies
1	Society and order	<ul style="list-style-type: none"> • Living in a society • Legal order
2	Social order and legal rules	<ul style="list-style-type: none"> • Moral rules • Religious rules • Rules of manners • Legal rules
3	Application of legal rules	<ul style="list-style-type: none"> • The law and the facts • The methods of legal reasoning • Burden of proof • Presumptions • Interpretation of legal rules
4	Sources of law and legal systems	<ul style="list-style-type: none"> • Comparison between civil law and common law systems
5	Introduction to branches of law and public law	<ul style="list-style-type: none"> • Distinction between public law and private law • The State
6	Constitutional law	<ul style="list-style-type: none"> • Constitutional principles • Constitutional review
7	Administrative law	<ul style="list-style-type: none"> • Administrative organization
8	MIDTERM EXAM	
9	Answering midterm questions	<ul style="list-style-type: none"> • Answering midterm questions
10	Criminal law	<ul style="list-style-type: none"> • Definition of crimes • Punishment imposed after conviction • Aims of punishment
11	Other fields of public law	<ul style="list-style-type: none"> • Public international law • Law of procedure • Environmental law
12	Civil law	<ul style="list-style-type: none"> • Preliminary chapter • Law of persons • Family law • Law of succession • Law of property • Law of obligations
13	Commercial law and private international law	<ul style="list-style-type: none"> • Commercial enterprise • Commercial partnerships • Negotiable instruments • Conflict of laws

		<ul style="list-style-type: none"> Laws of nationality Laws of aliens
14	Labour law	<ul style="list-style-type: none"> Labour Act ILO Collective bargaining Trade unions
15	Wrap-up	<ul style="list-style-type: none"> Discussion
16	FINAL EXAM	

Textbook(s)/References/Materials:	
<ul style="list-style-type: none"> Aybay Rona, An Introduction to Law, 13th ed., Der Yayınları, İstanbul 2020. 	

Assessment		
Studies	Number	Contribution margin (%)
Attendance		
Lab		
Classroom and application performance grade		
Field Study		
Course-Specific Internship (if any)		
Quizzes / Studio / Critical		
Homework		
Presentation		
Projects		
Report		
Seminar		
Midterm Exam/Midterm Jury	1	40
General Exam / Final Jury	1	60
Total		100
Success Grade Contribution of Semester Studies		50
Success Grade Contribution of End of Term		50
Total		100

ECTS / Workload Table			
Activities	Number	Duration (Hours)	Total Workload
Course hours (Including the exam week: 16 x total course hours)	16	3	48
Laboratory			
Application			
Course-Specific Internship			
Field Study			
Study Time Out of Class	16	2	32
Presentation / Seminar Preparation			
Projects			
Reports			
Homework			
Quizzes / Studio Review			
Preparation Time for Midterm Exam / Midterm Jury	1	2	2
Preparation Period for the Final Exam / General Jury	1	2	2
Total Workload/25 hours	(84/25 = 3.3)		
ECTS	3		

Relationship Between Course Learning Outcomes and Program Competencies						
No	Learning Outcomes	Contribution Level				
		1	2	3	4	5
LO1	To understand the essentials of aims and sources of law.					X
LO2	To learn the basic concepts of private law and public law.					X
LO3	To analyze basic legal problems by using methods of legal reasoning.					X
LO4	To apply abstract rules to concrete legal cases.				X	

Relationship Between Course Learning Outcomes and Program Competencies (Department of Business Administration)						
Nu	Program Competencies	Learning Outcomes				TotalEffect (1-5)
		LO1	LO2	LO3	LO4	
1	Know the basic concepts and practical information about the science of business administration and core business activities					
2	Evaluate global and local issues by using ideas and concepts from the field of business administration; examine and analyze management related information and applications in line with scientific principles by using appropriate qualitative and quantitative methods; interpret and synthesise the data and find solutions to business related problems					
3	Take responsibility as a member of an interdisciplinary team to solve unpredictable and complex business problems; be able to work effectively in teams of various functions and disciplines; effectively carry out project activities					
4	Carry out independent studies in the field by utilizing obtained knowledge and skills					
5	Set goals and objectives for the institution he/she works at; detect and solve basic problems; analyze the internal and external environment of the business; evaluate the developments, support continuous improvement and provide innovative strategies					
6	Acquire the skill to manage activities aimed at the improvement of the employees as a leader, make decisions and implement them					
7	Acquire the entrepreneurship skill; design and manage a business; promote innovativeness and sustainability					
8	Maintain life-long learning activities; achieve self-improvement; follow higher level educational programs					
9	Inform stakeholders with a sense of social responsibility as an individual with effective communication skills; share his/her emotions, thoughts and solutions to problems verbally and in writing; understand the behaviors and psychology of his/her colleagues					

10	Use the information and communication technologies and computer software required by the field					
11	Effectively use English to follow, read, write and speak about the universal information in the field of business and management sciences and be able to communicate with colleagues in a foreign language with professional proficiency					
12	Act according to the law in all his/her affairs; have a sense of professional and ethical responsibility and code of business conduct and act in line with social values	X	X	X	X	5
13	Be aware of the contemporary business problems as well as the interdisciplinary scope of business administration and analyze these; have the competence to understand the effects of business and management sciences on these problems on a universal, environmental, legal, social and societal level and in terms of health, security and globalization					
14	Give research proposals, be able to design research studies, prepare and present research reports					
15	Manage work time and personal time; fulfil the requirements of his/her duties on time					
16	Have the competence to work in non-governmental organizations, private sector and public entities					
Total Effect						5

Policies and Procedures
Web page: https://www.ostimteknik.edu.tr/business-administration-1240/907
Exams: The exams aim at assessing various dimensions of learning: knowledge of concepts and theories and the ability to apply this knowledge to real-world phenomena, through analyzing the situation, distinguishing problems, and suggesting solutions. The written exams can be of two types, ie. open-ended questions, which can also be in the form of problems or multiple-choice questions.
Assignments: Quizzes and Homework (Assignments) might be applicable. Scientific Research Ethics Rules are very important while preparing assignments. The students should be careful about citing any material used from outside sources and reference them appropriately.
Missed exams: Any student missing an exam needs to bring an official medical report to be able to take a make-up exam.
Projects: A group project with teamwork is welcome.
Attendance: Attendance requirements are announced at the beginning of the term. Students are usually expected to attend at least 70% of the classes during each term.
Objections: If the student observes a material error in his/her grade, he/she has the right to place an objection to the Faculty or the Department. The claim is examined and the student is notified about its outcome.